



**Standards of Practicing Engineering Professions and Terms of Licenses for
Engineering Offices and Companies**

Promulgated by the General Assembly's Resolution No. 6/15/40 on 24/07/1440 AH

Article I:

The following terms and expressions shall have the meaning ascribed thereto, unless the context otherwise implies.

The “Law”: The Law on Practicing Engineering Professions promulgated by the Royal Decree No. M/36 on 19/04/1438 AH.

The “Regulations”: The Implementing Regulations of the Law.

The “Ministry”: Ministry of Commerce and Investment (MCI).

The “Council”: Saudi Council of Engineers (SCE).

The “Consideration Committee”: A committee, or more, for considering the violations in accordance with the provision of Article (XII) of the Law.

The “Initial License”: The license granted to engineering offices and companies for the purpose of equipping the headquarters and providing the required engineering and administrative personnel.

The “License”: The license granted by MCI to the engineering offices and companies when practicing any engineering profession in accordance with the professional practice standards and the terms of licenses set by SCE.

The “Licensee”: The natural or legal person who has been licensed for practicing engineering work in the Kingdom.

The “Manager”: The person who is qualified and responsible for the management and supervision of the works of the office, firm, or branches. Such manager may be a person other than the Licensee.

Chapter I:

Standards of Practicing Engineering Professions for Offices and Companies

Article II:

The Licensee, or the employees thereof, shall abide by the Engineer Charter.

Article III:

The Licensee shall adhere to the engineering professions approved in the license.

Article IV:

The Licensee shall register with SCE and document the seals, signatures, and official publications thereof.

Article V:

The Licensee, or the Manager, shall sign and ratify all the engineering works, charts, and reports issued thereby, and secure all the signatures and seals of professional engineers, either working for the same or cooperating therewith, and make sure the aforementioned is archived and documented securely and appropriately.

Article VI:

The engineering personnel working for the Licensee shall sign and stamp all the engineering works and services performed thereby according to their specialties and professional categories/grades approved by SCE.

Article VII:

The Licensee may seek the help of professional Saudi engineers in accordance with agreements or contracts entered into with therewith and in a manner that does not conflict with other laws,

Article VIII:

The Licensee shall update the data and information thereof continuously and shall notify SCE of any change occurring to such data within one (1) month of the amendment.

Article IX:

The Licensee shall disclose to the parties, with which it is willing to contract, about all the engineering works, contracts, and services that may morally or professionally conflict with the works it shall carry out or the work that may arise during the contract term.

Article X:

No party, whose license is terminated, may practice the engineering profession in the Kingdom, and it shall stop practicing the profession directly and not provide any engineering works or services except after renewing the license thereof.

Article XI:

The (initial) license holder shall not practice the engineering works without obtaining the final license. Practicing the engineering profession during the initial license shall be deemed violating the Law.

Article XII:

In the event of termination of the contract or cancellation of the agreements with the engineering personnel employed by the Licensee, which were a reason for obtaining the license, or adding an engineering activity, it shall stop the engineering activity immediately and shall not practice work unless after provision of alternative engineering personnel or amending the license.

Chapter II:
License Terms for Engineering Offices and Companies

Article XII:

General Terms and Conditions:

1. The license applicant shall hold the appropriate academic qualification or the appropriate regulatory approvals for the engineering discipline(s) that it wishes to practice.
2. The license applicant shall be of good conduct and has never been convicted of any breach of honor or trust, unless s/he is rehabilitated.
3. The license applicant shall have obtained the employer's approval. MCI provisions shall apply.
4. The license applicant shall undertake to provide personnel, equipment, devices, and technical tools that are compatible with the size and nature of the engineering activities and works thereof.
5. The license covers all regions of the Kingdom. Opening branches inside or outside the city requires a manager qualified for management of the branch. The Licensee and the Manager shall be responsible for all the violations and breaches resulting from the branches.
6. The Licensee shall obtain SCE's approval when opening any branch in accordance with the terms, provided that the branch manager is a Saudi engineer, in a manner not inconsistent with the laws.
7. The Licensee shall set up a sign showing its official working hours and shall clearly place its license and certificates of accreditation for the engineers and technical personnel thereof.
8. The (initial) license shall be granted to the recently-established engineering offices and companies for the purpose of equipping the headquarters and providing the required engineering and administrative personnel.
9. The initial license holder may not perform engineering works unless after obtaining the final license.

Article XIV:

The engineering professions for engineering offices and companies shall be licensed according to the following categories:

1. (Engineering Consultancy) Office or Firm: A statutory entity with a license to practice engineering consultancy services in one, or more, disciplines for the works of studies, designs, engineering supervision, and project management.

2. (Specialized Engineering) Office or Firm: A statutory entity with a license to practice engineering services for studies and designs under the Licensee's specialty only.
3. (Supporting Engineering Services) Office or Firm: A statutory entity with a license to provide supporting engineering services under the Licensee's specialty only.
4. (Temporary Contracts) Companies: Foreign companies contracting with government entities, which are licensed according to the Companies Law, based on contracts of limited terms, while the license shall be for each project separately.
5. (Foreign Engineering) Companies: Foreign engineering companies working in the field of engineering services and associated consultancy, which obtained licenses from the Saudi Arabian General Investment Authority (SAGIA) and the competent authorities at 100%, in accordance with the Council of Ministers' Resolution No. (681) on 15/11/1438 AH.

Article XV:

The engineering professions of engineering offices and companies shall be licensed in accordance with the general terms and conditions provided for in Article (XIII) and in accordance with the Professional Companies Law and its Implementing Regulations as well as the following requirements:

First: Licenses Terms for for the Category of (Engineering Consultancy):

1. The license applicant shall have SCE's professional qualification, have a professional degree of no less than a professional engineer, or have practical experience in the engineering field of no less than ten (10) years.
2. Providing the engineering and technical personnel required for practicing the engineering activity.
3. Having an address and a suitable workplace for practicing engineering works in the Kingdom

Second: Licenses Terms for for the Category of (Specialized Engineering):

1. The license applicant shall have SCE's professional qualification, have a professional degree of no less than an associate engineer, or have practical experience in the engineering field of no less than four (4) years.
2. Providing the engineering and technical personnel required for practicing the engineering activity.
3. Having an address and a suitable workplace for practicing engineering works in the Kingdom

Third: Licenses Terms for for the Category of (Supporting Engineering Services):

1. The license applicant shall have SCE's professional qualification and have practical experience in the engineering field of no less than two (2) years.
2. Providing the engineering and technical personnel required for practicing the engineering activity.
3. Having an address and a suitable workplace for practicing engineering works in the Kingdom.

Fourth: Licenses Terms for for the Category of (Temporary Contracts Companies):

1. The firm shall be foreign and subject to the Companies Law.
2. The firm shall be licensed by SAGIA and the competent authorities.
3. The firm shall provide the engineering and technical personnel required for each project.
4. The firm shall have a clear and appropriate address and workplace for each project.

Fifth: Licenses Terms for for the Category of (Foreign Engineering Companies):

1. The firm shall be foreign.
2. The firm shall be licensed by SAGIA and the competent authorities.
3. The firm shall provide the engineering and technical personnel required.
4. The firm shall have a clear and appropriate address and workplace.

Article XVI:

The license shall be for a period of three (3) years, and optionally for a period not exceeding five (5) years from the date of issue or renewal, and the Licenses shall apply for renewal at least two (2) months before the end of its term.

Article XVII:

The death of the office owner or professional partner shall not result in the dissolution of the office or the firm, nor shall the heirs inherit the status of "partners", and within one (1) year from the date of the death of the inheritee, the heirs shall have the right to waive the office or assign the inheritee's share to another partner.

Article XVIII:

The rules and terms herein shall be effective from the date of approval thereon. All the decisions and regulations that contradict with the provisions herein shall be revoked, and in event there are cases that require addressing, they shall be studied by SCE's Secretariat-General and approved by the Board of Managers.